



## 4<sup>th</sup> QUARTER SERVICE REPORT AND 2009 ANNUAL SUMMARY

Prepared for: **The Town of Frederick**

**FREDERICK-FIRESTONE  
FIRE PROTECTION DISTRICT**



**Office of the Fire Chief**

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January 12, 2010

Derek Todd, Town Administrator  
401 Locust Street  
Frederick, CO 80530

Mr. Todd,

In compliance with the District's Inter-Governmental Agreement (IGA) with the Town of Frederick, enclosed is the quarterly service report of our performance during the 4<sup>th</sup> quarter of 2009. The report contains four categories; response times, training hours, code enforcement activities, and customer feedback items.

The response time section contains two reports; total average response time and explanations for response times over seven minutes. The average response time required by the IGA is 5.5 minutes 80% of the time. The District responded to a total of 292 incidents between October 1<sup>st</sup> and December 31<sup>st</sup> 2009 with an average total response time of 4.68 minutes in excess of 80% of the time. The District took longer than seven minutes to respond to 12 incidents. The summary of responses over seven minutes can be found on the "Incident Response Time Overages" report. Please note it is District policy not to respond emergent to routine incidents such as blood draws, agency assist calls, or other non-emergency and non life threatening situations. For a specific explanation of all overages please see the report. During the 2009 calendar year, the District responded to 1,261 incidents, an increase of 2.6% compared to 2008.

The training report is divided into two sections as well; fire training hours and emergency medical training hours. All training conducted by the District is taught according to State of Colorado Division of Fire and Safety standards which in turn encompass International Fire Services Accreditation Council (IFSAC) and National Fire Protection Association (NFPA) standards. All medical training is approved by the District's Physician Advisor to meet or exceed Denver Metropolitan Medical Care Protocols. For the 4<sup>th</sup> quarter of 2009, District employees and reserves participated in 326 hours of medical training and 1,922 hours of fire and rescue training. In summary, District employees and reserves participated in 9,865 hours of emergency training during 2009.

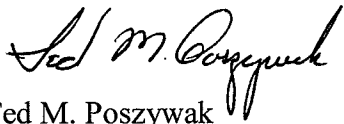
The Fire Prevention Division completed 32 fire safety inspections, 13 plan reviews, and 5 acceptance tests in the Town of Frederick during the 4<sup>th</sup> quarter of 2009. Additionally, 1 Certificate of Occupancy was issued for the Carbon Valley Gymnasium and Senior Center. Also 2 fire safety articles were published in the local newspapers. For the 2009 calendar year, the Fire Prevention Division completed a total of 304 fire safety inspections, 44 plan reviews, 19 acceptance tests, and 9 Certificates of Occupancy for the Town of Frederick.

The final section contains community feedback measures. The District randomly mails out comment cards to citizens and businesses we respond to, both for emergencies and inspection

activities. The respondents are asked to rate the District's performance on a scale of 1-10; one being the lowest satisfaction rating and ten being the highest. The report contains a summary of the cards mailed out, return rate and overall performance rating. During the 4<sup>th</sup> quarter, the District mailed-out 146 emergency response cards and received a rating of 9 or higher on 90% of the cards returned. Additionally, the District mailed-out 50 response cards to businesses receiving an inspection during the 4<sup>th</sup> quarter. Of the cards returned, 85% had a rating of 9 or higher. In total, the rate of return of all feedback cards was 32.7%. A total of 900 response cards were mailed in 2009, with a 32.1% rate of return and a rating of eight or higher on 94.1% of the cards returned.

Please review the enclosed material at your convenience. If you have any questions or should you need any additional information, please feel free to contact me. As always, if we can do anything to improve our service to the Town, please do not hesitate to let me know.

Respectfully,

A handwritten signature in black ink, appearing to read "Ted M. Poszywak". The signature is fluid and cursive, with the first name "Ted" and last name "Poszywak" clearly distinguishable.

Ted M. Poszywak  
Fire Chief

# **SECTION 1**

## **RESPONSE TIME SUMMARIES**

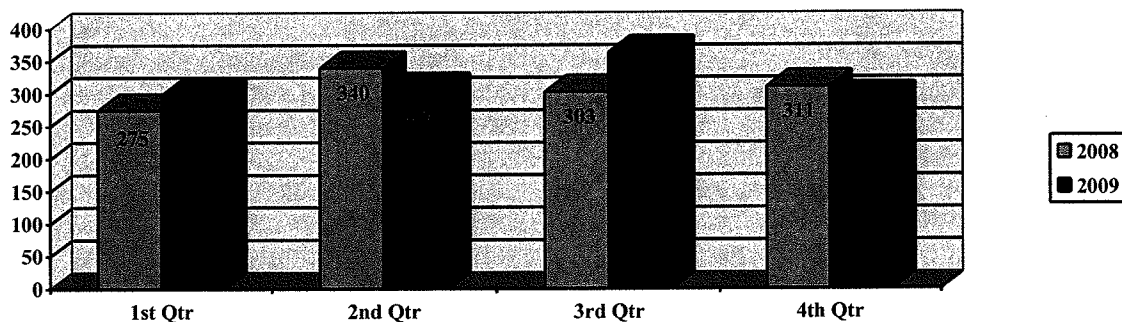
## **TOTAL AVERAGE RESPONSE TIME**



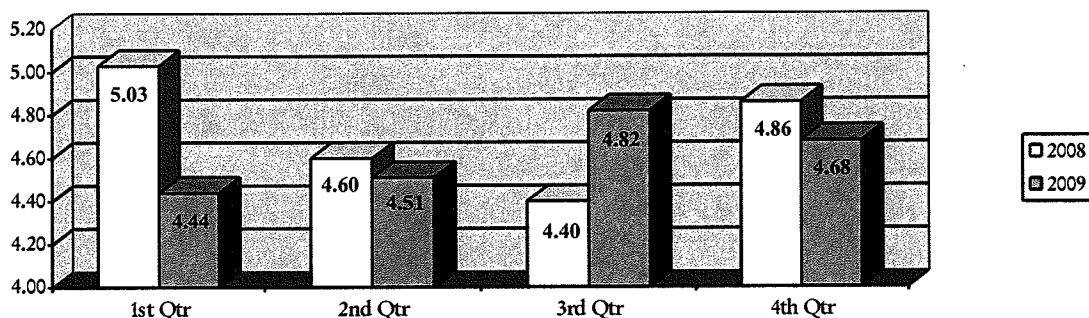
## RESPONSE SUMMARY October 1<sup>st</sup> – December 31<sup>st</sup>

	<u>2008</u>	<u>2009</u>
Total incidents October – December:	311	292
Total number of non-emergency response calls:	140	135
Total number of emergency response calls:	171	157
Total number of ambulance transports:	140	141
Total number of helicopter transports:	3	2
Average response time for emergency response calls:	4.86 min	4.68 min

**Response Volume**



**Average Response Time**



## **RESPONSE TIME OVERAGES**

**FREDERICK-FIRESTONE  
FIRE PROTECTION DISTRICT**



**Operations Division**  
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**RESPONSE OVERAGES**  
**October 1<sup>st</sup> – December 31<sup>st</sup> 2009**

INCIDENT #	DATE	ALARM TIME	ARRIVAL	RESPONSE MIN	EXPLANATION
901009	10/12/2009	10:34	10:41	7	Edge of response area
901059	10/28/2009	9:00	9:07	7	Weather/road conditions
901063	10/29/2009	18:23	18:30	7	Weather/road conditions
901109	11/12/2009	17:25	17:32	7	Wrong location given by Dispatch
901144	11/21/2009	7:04	7:11	7	Edge of response area
901224	12/19/2009	22:38	22:45	7	Map book error
901237	12/23/2009	9:27	9:35	8	Weather/road conditions
901038	10/20/2009	11:44	11:53	9	Primary response unit on another call
901158	11/26/2009	12:17	12:26	9	Primary response unit in training
901195	12/9/2009	14:41	14:50	9	Primary response unit on another call
901220	12/19/2009	9:46	9:55	9	Primary response unit in training
901051	10/26/2009	12:25	12:35	10	Primary response unit on another call

# **SECTION 2**

## **TRAINING SUMMARY**

**FREDERICK-FIRESTONE  
FIRE PROTECTION DISTRICT**



**Training Division**

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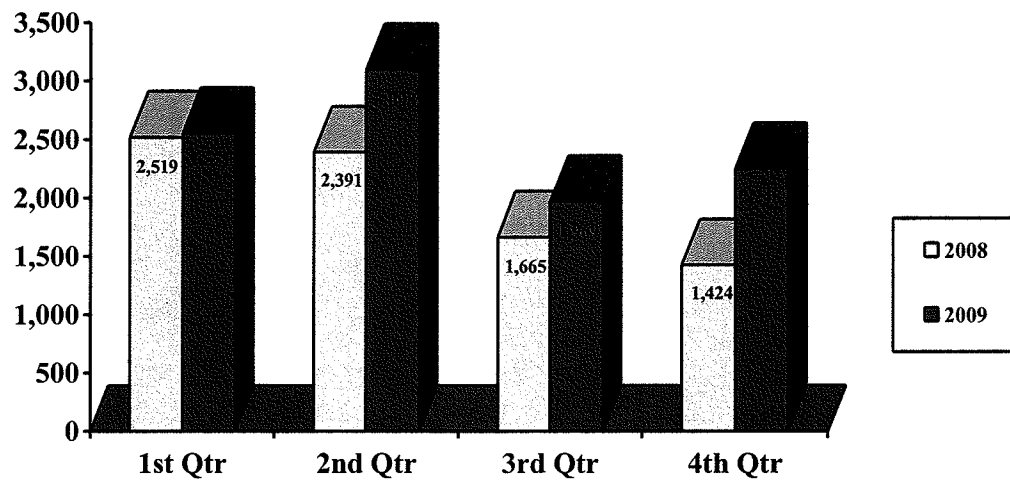
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**TRAINING SUMMARY  
October 1<sup>st</sup> – December 31<sup>st</sup> 2009**

	<u>2008</u>	<u>2009</u>
Total EMS Training Hours October – December:	328	326
Total Fire & Rescue Training Hours October – December:	1,096	1,922

- All three shifts completed Trench Rescue Drills.
- Chief Poszywak, Division Chief Puccetti, Battalion Chief Reasoner, Lieutenant Klug, Administrative Manager Dale Ingraham, and Administrative Assistant Kris Trejo attended an 8 hour Leadership Seminar.
- All three shifts attended an Incident Command for Special Operations Class held at Station 3. This class was instructed by Battalion Chief Greg Ward of the Loveland Fire Rescue Special Operations Team.
- All three shifts completed the training requirements covering air management and mayday procedures.
- Battalion Chief Mike Reasoner attended an 80 hour National Fire Academy course on Fire Service Financial Management.
- Lieutenant Ryan Fossen and Lieutenant Jim Klug attended a 6 hour course on Command Safety hosted by Loveland Fire Rescue.
- Division Chief Zimmerman attended a PIO class on the use of Skype by TV media for news coverage.
- All three shifts completed live fire training covering basement fires, as well as a high rise scenario.
- All employees completed the District's annual driver safety refresher training that included lectures on basic driver's safety and apparatus checks. Each person also completed the emergency vehicle operations driving course.
- Seven of the District's Hazmat Technicians attended the quarterly regional hazmat training on oil and gas wells instructed by Battalion Chief Hub Albrandt of the Mountain View Fire Protection District.
- Fire Chief Poszywak, Battalion Chief Reasoner, Captain Prunk, and Lieutenant Klug attended the annual Colorado State Fire Chief's Leadership Challenge. Classes were centered around leading during turbulent times.

### Annual Combined Training Activities



**SECTION 3**

**FIRE PREVENTION SUMMARY**



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## **FIRE PREVENTION SUMMARY**

### **October 1<sup>st</sup> - December 31<sup>st</sup> 2009**

#### **Fire Safety Inspections Completed**

Town of Frederick - Life Safety Inspections – 32 inspections

#### **Certificate of Occupancy Approved**

Town of Frederick - Carbon Valley Recreation Center Gymnasium and Senior Center

#### **Plan Reviews Completed**

Town of Frederick – US Engineering – Completed the review of the fire flow report submitted by Ridgeline Consultants.

US Engineering – Completed the review of the site plan. Comments were forwarded to Mr. Todd Tucker

Front Range Tooling – Completed the review and approval of the submitted project drawings. A fire permit was issued for the construction work to proceed.

St. Brigit Episcopal Church – Completed the review of the submitted documents for the subdivision amendment. No comments were generated during the review.

EnCana Oil & Gas Wells – Completed the review of the submitted documents (Emergency Response Plan) for three new oil & gas wells.

Tops Business Park and Shrek Subdivision Amendment – Completed the review of the submit documents. No action was required at this time.

Sandstone Ridge Estates - Subdivision Amendment – Completed the review of the submit documents. No action was required at this time.

Tri-State G&T – Completed and approved the subdivision amendment and site plan.

Water Edge Residential Project – Completed the review of the final plat and final development plan (FDP). The review was completed and approved without comments.

KerrMcGee Oil & Gas Wells – Completed the review and approval for two new oil & gas wells.

St. Dimitrie Church – Completed the final review and approval for the site plan and master utility plan. A letter was sent to the Town of Frederick on the approval.

US Engineering – Review fence variance for project. A response letter was sent to the Town of Frederick Planning Department.

All Phase Restoration – Completed the final review of the fire sprinkler system, fire alarm system and building fire safety review.

### **Special Inspections and Acceptance Testing**

Town of Frederick - Carbon Valley Recreation District, Senior Center – Completed the final inspection and fire flow testing for the new fire hydrant.

Carbon Valley Recreation District, Senior Center – Completed the 200 PSI, 2-hour pressure test on the new fire sprinkler system.

Carbon Valley Recreation District, Senior Center – Completed the final inspections and acceptance testing for the new fire alarm and fire sprinkler systems.

Tri-State G&T – Fire hydrant flow testing was completed for this new project. Testing passed all fire code requirements.

Hauk Preserve – Final fire hydrant testing and inspection was completed and approved.

### **Fire Investigations**

Town of Frederick - Commercial – 0

Residential - 1

Total fire loss - 0

### **Junior Firesetter Program**

Town of Frederick - 3 – Juvenile male contacts

### **Community Outreach Programs**

Monthly blood pressure checks were completed at the Carbon Valley Recreation Center.

Fire Extinguisher training was presented to the staff at Interstate Rentals.

Participated with the Santa Cops Program at Frederick PD.

October 2009 - The monthly safety articles for October 2009:

- Halloween Safety
- Holiday Cooking Safety
- Fire Prevention Week 2009

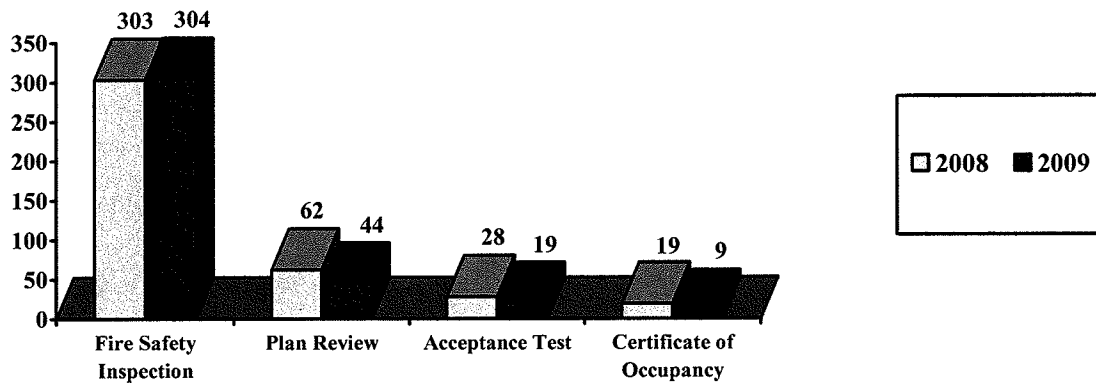
November 2009 – The monthly safety articles for November 2009:

- Safety with turkey fryers
- Safety with candles during the holiday seasons

December 2009 - The monthly safety articles for December 2009:

- Christmas tree safety
- Decoration and candle safety

#### Code Enforcement Activities



**SECTION 4**

**FEEDBACK SUMMARY**

**FREDERICK-FIRESTONE  
FIRE PROTECTION DISTRICT**



**Administration**  
Office: (303) 833-2742  
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**CUSTOMER EVALUATION SUMMARY**  
**October 1<sup>st</sup> thru December 31<sup>st</sup> 2009**

<u>CARDS MAILED:</u>	<u>Emergency Incidents</u>	<u>Inspection Activities</u>
	146	50
CARDS RECEIVED:	44	20
PERCENTAGE OF RETURN:	30.1%	40.0%

<u>RATINGS OF CARDS RECEIVED:</u>	<u>Emergency Incidents</u>	<u>Inspection Activities</u>
Rating of 10	81.8%	60.0%
Rating of 9	9.1%	25.0%
Rating of 8	2.3%	15.0%
Rating of 7	2.3%	
No Rating	4.6%	

( Rating Scale: 10 = Excellent / 1 = Poor )